

Windmill Integrated Primary School
30 Old Eglish Road
Dungannon
BT71 7BE

Grant Maintained Primary School Integrated

Enrolment Number: 210
Admissions Number: 30

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PRINCIPAL: Mrs S Ferguson BEd, MEd, PQH (NI)

CHAIR OF BOARD OF GOVERNORS: Mr R Falls

RESPECTIVE FUNCTIONS OF THE BOARD OF GOVERNORS AND PRINCIPAL IN RELATION TO ADMISSIONS

The Board of Governors draws up the admission criteria and delegates to an Admission Sub-Committee, which includes the Principal the responsibility for applying these criteria. Any reference herein to the term the Board of Governors includes any Sub-Committee appointed by the Board of Governors for the purpose of applying the admissions criteria.

ADMISSION PROCEDURE

The Board of Governors will seek to reflect in the total number admitted to the school a balance between the two main traditions in Northern Ireland such that at least 40% of the pupils entering P1 are pupils of Catholic tradition and at least 40% are of the Protestant tradition. In order to achieve this, places will be allocated as follows:

1	Protestant tradition:	40%
2	Catholic tradition:	40%
3	Other: to a maximum of	20%

The criteria set out below will be applied to each of the above categories separately. If there are fewer applications than places available in any one category then the balance of places will be divided equally between the remaining two categories. Should an odd number of places remain then the additional place will be allocated to the category which has the greater number of applicants. If there are fewer applicants than places in two categories then both balances will be awarded to the remaining category.

To fulfil our admissions criteria it is the responsibility of all parents/guardians to provide information regarding their child's perceived community background.

The religious affiliation/community background (Protestant, Catholic or Other) of a pupil will be determined by:

Information supplied to the school by the applicants parent(s)/guardian(s) on the Education Authority's online application.

If the parents/guardian(s) do not supply this required information, then the Board of Governors will treat the application as being from those in the community who describe themselves as being from the Other category.

The Board of Governors of an integrated school must use its best endeavours, in exercising its functions under the Education Orders, to ensure that the management, control and ethos of the school such as are likely to attract to the school reasonable numbers of both Protestant and Roman Catholic pupils. The collection and processing of information regarding the religious/perceived community background of children set out above is necessary in order for the Board of Governors of an integrated school to carry out its statutory functions and fulfil its public task.

Admissions criteria for entry September 2023

During the admissions procedure when applying the criteria punctual applications will be considered before late applications are considered. The application procedure opens on 10 January 2023 at 12noon (GMT) and an application submitted by the closing date of 27 January 2023 at 12noon (GMT) will be treated as a punctual application. An application received after 12noon (GMT) on 27 January 2023 and up to 4 pm on 31 January 2023 will be treated as a late application, this is also the last date and time for processing a change of preference in exceptional circumstances. After 4 pm on 31 January 2023 no applications will be processed until after the close of procedure on 27 April 2023.

Priority will be given to children who will have attained compulsory school age at the time of their proposed admission, including those children whose parents deferred their admission to primary school in September 2022 as defined by the new School Age (NI) Act (both groups to be treated equally).

Priority will be given to children resident in Northern Ireland at the time of their proposed admission to the school before those who are not so resident.

ADMISSIONS CRITERIA

When considering which children should be selected for admission, the Board of Governors will only take into account information which is detailed on the application or provided directly to the school. Parents should therefore ensure that all information pertaining to their child and relevant to the school's admissions criteria is stated on the application or provided directly to the school. Examples of such information include; whether the child is the eldest child; your child's perceived religion.

The admissions committee of the Board of Governors will apply the following criteria to identify which children should be admitted at initial admission to education (P1).

In the event that there are more applicants than places available, the Board of Governors has determined that priority will be given to applicants in the order set down.

- 1 Children who have a brother/half-brother or sister/half-sister, including those fostered or adopted or children living under a residency order in a family where other children of the family are currently attending the school or children who have a sibling making an application to the nursery school in the same year.
- 2 Children attending the nursery class of Windmill Integrated Primary School.
- 3 Children whose brother/half brother or sister/half-sister, including those fostered or adopted or children living under a residency order in a family where other children of the family have previously completed education in the school.
- 4 Parents who named Windmill Integrated Nursery School as their first preference and did not get a place.
- 5 Children of parents who have previously completed their education at Windmill Integrated Primary School.
- 6 Children whose parents/guardian is a permanent employee of the school.
- 7 Eldest child in the family.
- 8 Other children.

In the event of over subscription within the last criterion which can be applied then selection for all places remaining in this category will be on the basis of initial letter of the child's surname (as entered on Birth Certificate) in the order set out below:

H A I F V E L B Z Q P M D J U K X W C G T R O S Y N

Admissions criteria for entry September 2023

The order was determined by a random selection of letters of the alphabet.

In the event of surnames beginning with the same initial letter then subsequent letters of the surnames will be used in alphabetical order. In the event of two identical surnames the alphabetical order of the initials of the child's forenames will be used (as entered on the Birth Certificate). *In the event of children having the same full name the school will apply the age tie breaker. This criterion prioritises applicants by age (eldest) established by date-of-birth as entered on a birth certificate.*

DUTY TO VERIFY

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application.

If the requested evidence is not provided to the Board of Governors by the deadline given, this will result in the withdrawal of an offer of a place. Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a place will be withdrawn.

WAITING LIST POLICY

A copy of our Waiting List Policy can be accessed on the school website www.windmillips.com or from the school.

ADMISSION TO P2 – P7

Providing the enrolment number is not exceeded; that the overall balance is maintained according to the Admission Procedure; and that the class size does not exceed 30 the Board of Governors will admit children when they apply. In the event of children applying on the same day they will be considered in the following order:

- 1 Children of permanent members of staff.
- 2 Children currently attending an Integrated School (which is a full member of NICIE).

Applications and Admissions to Primary 1		
Year	Total Applications	Total Admissions
2020/2021	33	31
2021/2022	37	31
2022/2023	35	30